

Biennium 2021-2023

## SIE Scholarship for Refugees Provision Guidelines

### 1. Object

The object is to award scholarships and grants to women for their own advancement and financial independence in their present country of reception.

### 2. Purpose

Help refugee women to integrate into their present country of reception and empower them, to become financially independent. This grant is intended for short-term vocational courses, education, or training to get the required skills and/or to continue education in a chosen profession.

### 3. Open to

All refugee women, with the status of refugee in their present country of reception.

### 4. Maximum amount

**The amount of each scholarship/grant shall not exceed 1.500€.**

### 5. Nomination

Unions may nominate max. 5 candidates, recommended by their clubs.  
Each Single Club may nominate candidates, max. 5 candidates per country.

### 6. Application

The application form will be completed by the Club /SC President proposing the candidate and shall include:

Details of the refugee: Name, date of birth, nationality, origin, short description of proposed training/studies, name of school/training centre, expected budget, if the candidate will get grants from other organisation or if part of the education is partly supported by public fund / financial support by local authorities.

Endorsement paragraph from the Club or Single Club President presenting the application.

The application must be signed by the Club President and the Union President.

The application will be sent, by mail, to [scholarships@soroptimisteurope.org](mailto:scholarships@soroptimisteurope.org) and [siehq@soroptimisteurope.org](mailto:siehq@soroptimisteurope.org), labelled "**Refugee application**", and reach the recipients by **March 1<sup>st</sup> 2023**.

### 7. Selection process

The grantees of scholarships are selected by the Scholarship Committee and approved by the Board. The selection process should be completed by 1<sup>st</sup> April 2023.

## **8. Payment**

The Union or Single Club whose candidates have been approved as grantees will inform the Federation Treasurer in writing of the name of the bank, the name of the account holder, and the bank account number of the Club / Union or Single Club into which the scholarship grant should be paid. The Club / Union or Single Club will be responsible for ensuring the utilisation of the grant and report to the SIE Scholarship Committee accordingly.

## **9. Final or completion report**

The Union/SC must present the final report upon completion of the course, to the SIE Scholarship Committee, one month after completion of the training/courses.

If for the completion of the intended course, a tool/equipment will be required, a copy of the receipt/invoice should be included.